



## Juvenile Services Education Board Meeting – Virtual

<https://youtu.be/rqC5xO8bbWw>

JSEP Monthly Meeting Minutes

Wednesday March 2, 2022 9:00 AM – 11:00 AM

### I. Welcome and Roll Call

Sec. Sam Abed- DJS

Dr. Peter Leone

Dr. James Fielder

Dr. Bernard Sadusky

Sup. Mohammed Choudhury

Dr. Tracey L. Durant

Mrs. Sharon Merriweather

Dr. Catherine Gammage

Dr. Monica Goldson

Mrs. Grace Reusing

Mr. Richard Stevenson

Mr. Nick Moroney, JJMU

Mrs. Kimberly Pogue

### II. Approval of Minutes

Motion by Dr. James Fielder seconded by Dr. Tracey Durant

### III. Public Comment

- No comments

### IV. Executive Director Report – Mr. Cory Fink (attached)

- Dr. Durant asked if we were supplying staff and students with masks and face shields. Conversation on the mask optional when and do we have a measuring data point
- Dr. Leone questioned the Director of Transition position would also be helping with transition back into the community

### V. Superintendent's Report – Mrs. Kimberly Pogue

- Completed Management Associate interview and made a selection
- Interviews for 2 Field Directors, 1 Academic and Special Education Coordinators

- Met w/ JSE principals and JSE GED Team also MSDE IT staff and Guidance Services and Record Management Coordinators to provide info for smooth transition
- Participated in a couple Summer School planning sessions and Mr. Stevenson's JSE meetings
- Principals provided a snapshot of their current needs and students
- Submitted testimony to oppose HB705
- Several School visits on her calendar
- Board wants to visit sites and have Superintendent Pogue accompany them. Facilities will welcome visitors when they are ready.

**VI. Unfinished Business**

- None

**VII. Subcommittee Reports**

- Legislation – Dr. Bernard Sadusky
  - Kim has not had time to talk with Senator Zucker
  - No legislation directly to subcommittee
  - A lot of money for capital money available Sam said DBM makes the decisions but we will make requests
- Summer School – Mr. Richard Stevenson
  - Several meetings as an entire committee
  - Content areas are to have courses finalized tomorrow with a rough draft of the scope and sequence for everyone to look at and then begin planning. Education staff would come in when available to help. Goal May 1<sup>st</sup> so we can ensure that we have all the materials
  - Credit recovery question by Grace Reusing Will students be able to pick up a credits over the summer

**VIII. New Business**

- Adoption of the 2022 school calendar (225 days of instruction, 248 Teacher workdays, 4 system wide PD days and 18 school based PD days ) and the 2022 summer calendar (41 days of instruction, 44 Teacher workdays, 2 system wide PD days and 1 school based PD day
- Education subcommittee surveyed teachers by Google Form and Sup. Pogue met with principals to discuss calendar options and Option B received 60% of the vote
- Dr. Durant wanted to know if they had extended breaks during the spring and winter. School based PD days so if staff would like to take off without causing a disruption in instruction. Therefore, staff can use their annual or personal leave.

- Dr. Leone supports professional development days and hopes that over time the calendar aligns with public schools
- Mr. Stevenson suggested as an option to telework between Christmas and New Year's would be appreciated by staff. Have used the days to attend the system wide and school based PD
- Mrs. Merriweather
- Sec Abed - trying to align with the public calendar but kids do not get to go home between Christmas and New Year's. Have to increase visits and activities so we do not have a bunch of bored kids for a week at a time.
- Dr. Goldson says it is almost impossible to meet both the staff and students needs we serve
- Mrs. Merriweather questioned what options were they given?
- Dr. Leone said non- school day space should be provided to do homework, read, and write letters in the evening without TV. Something related to school
- Mr. Moroney said it is important that they get out in the middle of the day.
- Sec Abed said we are looking into adding time for physical activity during the day

Motion to adopt calendar made by Dr. Durant, seconded by Mrs. Merriweather

- Roll call for vote to approve 2022-23 School Calendar and 2022 Summer Calendar
- Motion passed to approve

**IX.** Board Member's Remarks

- Summer school calendars to be posted on website
- Sec Abed explained Sleep Study with Loyola University

**X.** Adjournment

- Meeting adjourned 9:55 motion to adjourn Dr. Durant, seconded by Dr. Goldson

To: Grace Reusing, JSEP Chair

From: Cory Fink, Executive Director JSEP

Date: 3/2/2022

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Ø Schools update – JSE will return to in person instruction on Monday, March 7, 2022 system-wide. Staff have undergone COVID testing in preparation for their return – DJS will continue to provide PPE to staff including masks and face shields.

Ø We continue to meet with representatives from MSDE weekly; areas addressed included the recruitment and filling of the academic and special education coordinator positions; inventory at each JSE site including furniture and IT equipment; contracts and overall staffing patterns and vacancies.

Ø A joint meeting with MSDE and DJS was held with representatives from E-Rate Elite Services to ensure contract and continuity of service regarding this federal program

Ø DJS has started the contract process for replacing all copiers in JSE sites in June

Ø Our IT unit is doing an analysis of network options and identifying both the hardware and software needs of the education program and staff.

Ø Superintendent Pogue and I are to present to the Public Schools Superintendent’s Association on Friday at their March meeting to go over SB497 and open the lines of strengthening communication, record sharing, and transition. 21 of the 24 local jurisdictions responded to the google forms data request that I sent out last month.

Ø A meeting took place with representatives from Baltimore City Public Schools and the Community Re-engagement Transition Program to discuss processes and learn more about their programming and available services.

Ø I met with representatives from the Division of Labor regarding Pearson Vue – GED; they were most helpful in providing context and information in order for us to move forward with both procuring and enhancing those services.

Ø We are working with the Department of General Services regarding new State Identification Cards for when staff transition to minimize the impact on staff, and making that process both seamless and streamlined.

Ø Interview training for identified JSE staff was held yesterday with Mr. Phil Deitchman, DJS’ Director of Human Resources – those staff will now be able to sit on interview panels as we

move forward with the interview process and hiring. Additional training will be offered as needed.

Ø DJS is in the process of recruiting a Director of Transition Services, who will report to me, and oversee the transition unit staff as we seek to improve engagement and outcomes for youth who transition from our care and custody back to their local school system. That position should be posted in the next few days on DBM's Job Apps site.