

Aruna Miller  
Lt. Governor

Wes Moore  
Governor

Vincent Schiraldi  
Secretary

## INDIVIDUAL VOLUNTEER APPLICATION

Instructions: Please complete the application. Make sure that you have included your proposed programming out line. Outlines should not exceed three pages. Once the application is complete return it to: **Shauntia Lindsay by e-mail (preferred) [DJS.volunteer@maryland.gov](mailto:DJS.volunteer@maryland.gov) or by fax 410-230-3417**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Organization Website: \_\_\_\_\_

Referral Source: How did you hear about volunteering with DJS? Drop Down

### Programming Type

Please check (✓) the areas of programming you will be providing.

- Art:** performance arts, poetry, visual arts, instrumental music, vocals or dance.
- Empowerment/ Self-Esteem:** goal setting, healthy relationships or leadership.
- Faith and Spirituality:** worship services, youth ministry or programming with a faith theme.
- Life Skills:** organization, time management, teamwork or stress reduction.
- Physical Well-Being:** sports, recreation, exercise, relaxation, nutrition or health.
- Social Skills:** personal responsibility, conflict resolution, civility or anger management.
- Workforce Development:** career exploration, resumes, applications or interviewing skills.
- Other:** tutoring, initiate: book clubs, chess clubs, debate clubs or writing clubs.

NOTE: Behavioral health, mental health, or somatic services not to be provided.

### Programming Logistics

Please check (✓):

Programming is ongoing

Programming has a set duration

Proposed start date: \_\_\_\_\_ Proposed end date: \_\_\_\_\_

Facility Programming

Community Programming

*Drop down of facilities*

*Drop down of community offices*



Session Length:

60 min  90 min  other: \_\_\_\_\_

Please indicate number of facilitators to be provided per 12 youth: \_\_\_\_\_

## Proposed Programming

### Non- Faith Based Programming

Please provide an overview of your programing that includes the following (please don't exceed three pages):

- Goal of Program
- Schedule of sessions ( you can provide a sample lesson plan)
- Items your proposing to bring in to the facility
- How youth will be active participants
- How you will accommodate youth turnover
- Community ties
- Any prior experience with youth

### Faith Based Programming

Please provide a programing overview that includes the following (please don't exceed three pages)::

- Summary of faith based components
- Schedule of sessions ( you can provide a sample lesson plan)
- Items your proposing to bring in to the facility
- How youth will be active participants
- How you will accommodate youth turnover
- Community ties
- Any prior experience with youth

## REFERENCES

Please list three organizations or people other than relatives that will serve as references:

1. Name \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
2. Name \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_
3. Name \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

### **Narrative Questions:**

Please let us know if there are any reasonable accommodations that are needed for you to fulfill all of the essential duties of the position you are seeking.

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Do you have any adult convictions?  Yes  No

Please list and explain the circumstances of any adult convictions (other than a minor traffic violation).

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**NO FUNDING, WAGES, REIMBURSEMENT, EMPLOYMENT**

DJS will not provide any wages, salary, fees, funding, reimbursement or other remuneration. Volunteering is not a requirement for seeking funding through the agency when competitive notices are made available; however, volunteering does not provide a promise of award if funding is applied for through a competitive bid process. Further, volunteering in any capacity does not explicitly or implicitly promise a future opportunity to receive funding or employment from DJS or any other state agency.

If you have any questions please contact:

The Statewide Community Services Coordinator Shauntia Lindsay at [DJS.volunteer@maryland.gov](mailto:DJS.volunteer@maryland.gov)

