



## Juvenile Services Education Program (JSEP)

JSEP Monthly Board Meeting  
Wednesday, November 6, 2024  
Virtual 9:00 am

### MINUTES

#### **Members and Others in Attendance**

##### Board Member

Dr. Tracey Durant  
Deacon Darryl Kelley  
Dr. Peter Leone  
Ms. Sharon Merriweather  
Ms. Grace Reusing (chair)  
Dr. Sanjay Rai  
Mr. Vincent Schiraldi  
Dr. Andrae Townsel  
Mr. Leonard Webb

##### Others

Mr. Cory Fink- Facilitator  
Ms. Kimberly Pogue- Superintendent  
Mr. Nick Moroney JJMU  
Ms. Hilma Munson OAG  
Dr. Lizann Miller JSEP  
Mr. Ty Blackwell OIG  
Ms. Robin Brady-Slifer OIG  
Mr. Kevin Hoefs OIG  
Ms. Adina Levi DJS  
Ms. Lisa Steeple DJS  
Mr. John Hare DJS

- I. Welcome – *Chair Grace Reusing*
  - A. Welcome
- II. Roll Call- *Mr. Cory Fink, attendance and absences noted.*
- III. Approval of Minutes-
  - October Board Meeting Minutes approved (motion by Secretary Rai, second by Mr. Kelly)
  - October Retreat Minutes deferred
- IV. Public Comment- *no public comment*
- V. Superintendent’s Report - *Superintendent Kimberly Pogue*
  - Report attached
  - A. Accreditation- *Dr. Lizann Miller and Superintendent Pogue*
    - Overview of the accreditation process.
    - Board tasks to be completed- Bylaws, Roles and Responsibilities, Orientation and Training Sessions, Evaluation Instrument and Annual Evaluation Process (how the board evaluates itself)
    - 3 JSEP staff have been on MSA accreditation visits, with 2 still to complete visits- information shared from these visits
  - B. Teacher Concerns- *Ms. Adina Levi, Mr. John Hare, and Ms. Robin Brady-Slifer*
    - Information disseminated surrounding the 9 teacher assaults this year, including definition of assault, severity of assaults, and steps to mitigate assaults

- VI.** Youth Survey Results- *Mr. Ty Blackwell-OIG*
- Summary of the data from the quarterly student survey
- VII.** Unfinished Business- *Chair Reusing*
- A. Board by-laws
- Discussion of accreditation evidence from the Board, the need for additional volunteers on the committee, and if a consultant is needed to assist with bylaws
  - The Board directed JSEP to procure a consultant to assist with development of the bylaws
- B. Board Retreat Follow-up
- i. Priorities
- The JSEP board needs to support the superintendent in these three top priorities: accreditation, blueprint implementation, and increasing transition services
- ii. Board Retreat 2025-planning
- Motion to have in person full day board retreat on Wednesday, May 7, 2025. Motion carried
- VIII.** Subcommittee Reports- *Cory Fink*
- A. Legislative- two recommendations:
- 1) cleanup bill – to make changes to the current legislation changing expiration date of the current appointed members’ terms as follows- 2 members’ terms expiring 6/30/2025, two members’ term expiring 6/30/2026, and one member’s term expiring 6/30/2027. Thereafter members would serve 4 year terms which would expired naturally based on appointment
- reduce number of board meetings from monthly to not less than 10 meeting per calendar year with a minimum of 30 days between meetings unless a special meeting is called per statue
- Motion to adopt the “cleanup bill” made by Secretary Schiraldi, 2<sup>nd</sup> by Dr. Leone motion carried
- 2) Enroll new teachers’ series employees as member of the correctional officers’ retirement system (a 20 year retirement system) and allow existing teachers to buy into this system.
- Discussion included where prior teaching would need to have occurred and the requirement for teachers to go through ELT to get CPM certified which would qualify them to be alone with students.
  - Moved further discussion to the next meeting
- IX.** New Business
- A. January 2025 Board Meeting
- Motion to move the January Board Meeting to January 8<sup>th</sup> made by Dr. Durant, 2<sup>nd</sup> by Mr. Kelly
  - Motion carried
- X.** Board Member Remarks
- None
- XI.** Meeting Adjourned- motion made by Dr. Durant, 2<sup>nd</sup> by Mr. Kelly 10:48 am