

Boyd K. Rutherford  
Lt. Governor

Larry Hogan  
Governor

Sam Abed  
Secretary

July 31, 2020

NOTICE OF INTENT TO SOLICIT

TRAUMA-FOCUSED COGNITIVE BEHAVIOR THERAPY TRAINING  
21-AX-E01 eMMA# BPM020514

SMALL PROCUREMENT

NOT TO EXCEED (NTE) \$50,000.00

Dear Potential Bidder:

The Department of Juvenile Services (DJS), an Executive Department of the State of Maryland issuing an invitation to Bid (IFB) to obtain Therapy Training Services. Services are anticipated to begin on or about October 1, 2020 for one (1) year.

The Contract award will be made under Small Procurement Regulations COMAR 21.05.07.

There will not be a Pre-Bid Conference for this procurement; however, your questions are welcome.

**Bids are to be submitted no later than Friday, August 27, 2020 at 11:30 A.M. to the Procurement Officer, Thornette Simpson via email at [Thornette.simpson@maryland.gov](mailto:Thornette.simpson@maryland.gov). Late, faxed or delivered bids will not be accepted.**

You may obtain the solicitation documents by going to the Maryland Marketplace Advantage (eMMA) website: [www.procurement.maryland.gov/](http://www.procurement.maryland.gov/). Click on "Register Now" to begin the process, and then follow the prompts. Enter the eMMA number BPM020514 to download the solicitation. Please review and submit all required documents.

If you do not intend to respond to this procurement, please take a moment to fill out the Non-Bid Response Form and submit it to via email at [Thornette.simpson@maryland.gov](mailto:Thornette.simpson@maryland.gov).

If you are unable to obtain a copy of the solicitation from eMaryland marketplace Advantage or have additional questions, please contact me via email at [Thornette.simpson@maryland.gov](mailto:Thornette.simpson@maryland.gov).

Thornette Simpson  
Office of Procurement