

Boyd K. Rutherford
Lt. GovernorLarry Hogan
GovernorSam Abed
Secretary

Attorney Visitation Guidelines

These guidelines are established to mitigate the possible risk of exposure to COVID19, and to maintain the health and safety of all young people, staff and others who enter DJS facilities. All visits shall be conducted in a manner that is in compliance with infection control measures as recommended by the Centers for Disease Control and Prevention, the Maryland Department of Health, and local health departments.

All in-person attorney visits shall be scheduled in advance.

- In-person attorney visitation may occur only in DJS detention facilities. Virtual visitation continues to be available in all DJS detention and committed facilities.
- Visitation must be scheduled in advance, with at least 24-hour notice, through the facility CMS (see attached contact list).
 - The visitation schedule will be maintained by the facility CMS using the Google calendar to ensure all facility CMS can view the schedule. Attorney visitation should not occur during an already scheduled family visitation time slot.
- At the time of scheduling, the attorney will be made aware of the requirements and restrictions for visitation.
- Each facility may only conduct two in-person attorney visits per day. A morning and afternoon time slot will be available each weekday for attorney visits at each detention facility.
- Visitation may not be scheduled if a youth is currently on a unit that is in quarantine or is placed in medical isolation.
- Visitation may not be scheduled on day/time when universal testing is being conducted.
- Visitation shall be canceled, as needed, due to a COVID19 outbreak or quarantine at the facility, or if there are concerning levels of COVID19 in the jurisdiction/county in which the facility is located. The Deputy Secretary of Operations in consultation with DJS Medical Director will make this decision.
- Every day, an hour before visitation, a copy of the visitation schedule for that day shall be provided to Master Control.
- The visitation tracking form shall be completed by the CMS and available at visitation. The visitation tracking form shall be submitted to the CMS Supervisor to be placed in the visitation notebook for tracking purposes at the end of visitation each day.

Facility Entry Screening

Attorney visitors remain subject to the guidelines outlined in the Visitation Policy and Procedure regarding search requirements, appropriate attire and denial or termination of visitation privileges based on the safety and security of the facility and the safety of the individuals involved.

- All attorney visitors will be required to complete a staff entry screening questionnaire, temperature check and security check prior to entering the facility.
- Attorney visitors that have an elevated temperature or flag on the staff entry screening questionnaire for symptoms of COVID19, exposure to someone with suspected or documented COVID19, or recent infection with influenza or COVID19 will not be allowed to enter the facility.
- Attorney visitors are asked NOT to schedule a facility visit if they believe they may be at high risk for COVID19 due to recent air travel or inconsistent mask use and lack of social distancing in a high prevalence area for COVID19 in the past 14 days.
- Attorney visitors shall wear personal protective equipment (PPE) including face coverings (i.e., masks) upon entry and at all times while in the facility. Masks shall be checked to ensure masks are appropriate – correctly worn and have no prohibited images. Visitors may not wear a mask with valves or vents.

Attorney visitation shall be conducted in approved spaces that promote social distancing and safety of youth, staff, and attorney visitors.

- Each facility shall identify a confidential space for attorney visitation that allows for 6 feet of social distancing.
- Each facility shall ensure that the visitation area has enough chairs (preferably plastic chairs) to accommodate the attorney visitor and the youth.
- If the visitation area does not have a clear plexi-glass barrier installed, the attorney visitor will be provided a face shield to be worn, in addition to a mask, during the entirety of the visit.
- After each visitation session, the visitation area will be disinfected by the staff using cleaning and disinfectant supplies.
- Hand sanitizer shall be readily available to attorney visitors and used before and after visitation.
- If either the youth or attorney visitor is unable to comply with wearing the mask correctly over the nose and the mouth, the visit will be terminated.
- Youth that are high risk for complications from COVID19 may be given additional PPE to wear such as eye protection (goggles or face shield), high quality barrier mask, and/or an isolation gown.

