



MARYLAND
Department of
Juvenile Services

Successful Youth • Strong Leaders • Safer Communities

One Center Plaza
120 West Fayette Street
Baltimore, MD 21201

Boyd K. Rutherford
Lt. Governor

Larry Hogan
Governor

Sam Abed
Secretary

October 20, 2016

Re: **17-BH-002** / Open Market Bid Number: **MDV0031029428**
Written Solicitation for Sex Offender Services for the Metro Region

Dear Potential Bidder,

The Department of Juvenile Services, an Executive Department of the State of Maryland, hereinafter called "the Department," "Juvenile Services," or "DJS," is soliciting Bids to procure a contractor to provide sex offender services for selected youth who are alleged or adjudicated that reside in the Metro Region (Prince George's and Montgomery Counties). Youth to be served are male youth, ages ten (10) to twenty (20), referred by the Department. DJS intends to make a single contract award as a result of this IFB.

It is the State's intention to obtain services, as specified in this IFB, from a Contract between the selected Offeror and the State. The anticipated duration of services to be provided under this Contract is three (3) years. See Section 1.4 for more information.

Procurement for this IFB will be awarded under COMAR 21.05.02.

A Pre-Bid Conference has been scheduled for this procurement on **November 3, 2016 at 3:00 PM** (Local Time) at the Department of Juvenile Services Headquarters Office, 120 W. Fayette Street Baltimore, Maryland 21201, in 4th floor Conference Room. Registration is not mandatory for attendance of the conference. However, to ensure proper seating and materials are available to accommodate attendees, we ask that you register for this conference.

Bids for this IFB are to be submitted to the Procurement Officer by December 5, 2016 no later than 3:30 P.M. (Local Time) to Jamaal Turner, Department of Juvenile Services, One Center Plaza, 120 W. Fayette Street, Rm. 337 Baltimore, Maryland 21201. Late Bids will not be accepted.

Upon receipt of this IFB please acknowledge by E-Mail to Jamaal.turner@maryland.gov

You may obtain this solicitation document by going to the eMaryland Marketplace website www.emaryland.buyspeed.com. Click on "Contract & Bid Search", click on "Bids", populate "Bid #" field with Open Market bid number **MDV0031029428** and click on "find it", the solicitation will be reflected at the bottom of page under "Results" to download the solicitation. You may also go to the DJS website at www.djs.state.md.us.

If you have any questions prior to the Conference, please submit them to my office as soon as possible via fax or e-mail at Jamaal.turner@maryland.gov or fax at 410.333.4191, so we can provide answers to them at the Conference. All questions after the conference should be submitted to my attention by fax at 410-333-4191 or by email at Jamaal.turner@maryland.gov.

If you are unable to obtain a copy from our website and/or wish to register for the Pre-Bid Conference, please call Jamaal Turner at (410) 230-3347 for assistance.

Minority Business Enterprises (MBEs) are encouraged to respond to this solicitation as a primary contractor and are encouraged to obtain certification. If the prospective Bidder is a certified MBE Contractor, the certification number must be provided in a cover letter.

All questions related to the MBE certification process should be addressed to the Maryland Department of Transportation, Minority Business Enterprises, P.O. Box 8755, BWI Airport, Maryland 21240-8755. You may contact them by voice mail at 1-800-544-6056 or by E-Mail at www.mdot.state.md.us.

Sincerely,


Jamaal Turner, Procurement Officer

